

FAQ'S

Frequently Asked Questions

3 Funding rounds in 2010



TRUST WAIKATO
TE PUNA O WAIKATO

1 What are the 2010 closing dates?

A paper copy of your application must reach us by:

- 4:30pm on 19 February 2010, or
- 4:30pm on 11 June 2010, or
- 4:30pm on 17 September 2010

2 If our group receives a donation, when will it be paid?

| | Closes | Donations paid |
|------------------|--------------|-----------------|
| Donation Round 1 | 19 Feb 2010 | Early May 2010 |
| Donation Round 2 | 11 June 2010 | Early Sept 2010 |
| Donation Round 3 | 17 Sept 2010 | Early Dec 2010 |

3 Can we apply for funding more than once a year?

If your first application is not successful, then you can apply for a contribution to a different purpose in later funding rounds. We strongly encourage you to phone one of our Donation Advisors if your application is unsuccessful. They will be able to offer advice and guidance.

4 Can we apply online?

Not yet, but we are working on it and expect to offer this service soon.

5 What do you mean by calendar year?

We consider a calendar year to mean January to December.

6 Can we receive more than one donation per calendar year?

Generally, no, you can only receive one donation per calendar year. (Read the Trust's multi-year donation policy for the exception to this rule.) The donation must be spent for the purpose(s) for which it was donated. Ideally you should have spent the previous year's donation before applying again.

7 What are multi-year donations?

From the beginning of 2010, Trust Waikato will consider applications for multi-year donations of either 2 or 3 years. This means your group can plan further ahead knowing they have a funding commitment from the Trust over the next two or three years. But you must fit the criteria of our multi-year donation policy to apply. Check this out on our website. To apply for a multi-year donation complete the usual application and the multi-year donation application insert.

8 Will the donation budget be the same for each round?

Trust Waikato sets one donation budget for the entire calendar year. We split the budget evenly between the three rounds with a degree of flexibility. In this sense, it makes no difference when your group applies. Applications are assessed on individual merit.



For further information visit www.trustwaikato.co.nz



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9 Can you give us some examples?

GROUP A

- Applied in February 2009
- Received a donation for operating costs

GROUP A

- Has spent the donation by mid 2009
- Can apply again in February 2010 or later

GROUP B

- Applied in September 2009
- Received a donation for equipment

GROUP B

- Has spent the donation by late 2009

GROUP B

- Applies again in February 2010 for volunteer expenses
- Receives a donation

GROUP B

- Can apply again in February 2011 or later

GROUP C

- Applies in June 2010
- Their application is unsuccessful
- Group C phones a Trust Waikato Donation Advisor

GROUP C

- Re-applies in September 2010 for a different purpose
- Receives a donation for youth group expenses
- Spends donation in 2010

GROUP C

- Applies in February 2011
- Receives a donation for equipment

GROUP C

- Can apply again in February 2012 or later

10 Will Donation Advisors still visit us?

Yes. We love to visit groups! Our Donation Advisors will visit or phone many groups to talk through their donation application before making recommendations to the Board of Trustees.

11 What should we do if our application is declined?

Unfortunately we can't fund everyone's applications. We try to make it clear why an application has been declined, in the letters we send to groups. The best thing to do is to phone one of our friendly Donation Advisors. They're there to help you through the process and can be contacted on freephone **0800 436 628** or **07 838 2660**.

12 Why are applications declined?

There are many reasons why some groups don't receive Trust Waikato funding. Trust Waikato's donation budget is never big enough to meet all requests.

The most common reasons for decline are:

Incomplete applications

Applicants have not supplied all that is requested on the forms.

Late applications

We cannot receive applications after the closing date. Make sure you get them in early.

Outside policy

The Trust allocates donations according to its policy. For example, the Trust does not donate to things it sees as the responsibility of government.

Level of reserves

Groups have significant untagged funds in their accounts.

Low priority

We assess applications with an eye to giving money where the most community benefit will be derived. Our resources are limited which may mean we think certain requests are lower priorities than others.

Unlikely to proceed

Projects or programmes unlikely to go ahead within the next twelve months.

13 Are there other useful resources?

www.trustwaikato.co.nz

Trust Waikato's website is an excellent source of information about the Trust and making an application. Look under the 'About Trust Waikato' and 'Resources' menu items.

The Grant Seekers Guide

A comprehensive guide for new and previous application writers. Get your copy from our website's 'Resources' page or by phoning us on freephone **0800 436 628**.

The Trust Waikato Overview

A quick snapshot of who we are and frequently asked questions about our funding. Get your copy from our website or by phoning us on freephone **0800 436 628**.

Trust Waikato Donation Policy

A copy of the Trust's complete donation policy is available on our website, www.trustwaikato.co.nz, under the menu item 'About Trust Waikato'.

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