

FAQ

FREQUENTLY ASKED QUESTIONS

1 What are the 2012 closing dates?

Your application must reach us by:

- 4:30pm on Friday 17 February 2012, or
- 4:30pm on Friday 22 June 2012, or
- 4:30pm on Friday 21 September 2012



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2 If our group receives a donation, when will it be paid?

Round	Closes	Donations paid
Donation Round 1	Friday 17 February 2012	Early May 2012
Donation Round 2	Friday 22 June 2012	Mid September 2012
Donation Round 3	Friday 21 September 2012	Mid December 2012

3 Can we apply for funding more than once a year?

If your first application is not successful, then you can apply for a contribution to a different purpose in later funding rounds. We strongly encourage you to phone one of our Donation Advisors if your application is unsuccessful. They will be able to offer advice and guidance.

4 Can we receive more than one donation per calendar year?

Generally, no, you can only receive one donation per calendar year. (Read the Trust's multi-year donation policy for the exception to this rule.) The donation must be spent for the purpose(s) for which it was donated. Ideally you should have spent the previous year's donation before applying again.

5 What do you mean by calendar year?

We consider a calendar year to mean January to December.

6 Can we apply online?

Not yet, but we are working on it and expect to offer this service soon.

7 What are multi-year donations?

Trust Waikato will consider applications for multi-year donations of either 2 or 3 years. This means your group can plan further ahead knowing you have a funding commitment from the Trust over the next two or three years. But you must fit the criteria of our multi-year donation policy to apply. Check this out on our website. To apply for a multi-year donation complete the multi-year donation application.

8 Will the donation budget be the same for each round?

Trust Waikato sets one donation budget for the entire calendar year. We split the budget evenly between the three rounds with a degree of flexibility. In this sense, it makes no difference when your group applies. Applications are assessed on individual merit.

For further information visit www.trustwaikato.co.nz

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9 Can you give us some examples?



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EXAMPLE A

Group A

- Applied in February 2011
- Received a donation for operating costs



Group A

- Has spent the donation by mid 2011
- Can apply again in February 2012 or later

EXAMPLE B

Group B

- Applied in September 2011
- Received a donation for equipment



Group B

- Has spent the donation by late 2011



Group B

- Applies again in February 2012 for volunteer expenses
- Receives a donation



Group B

- Can apply again in February 2013 or later

EXAMPLE C

Group C

- Applied in June 2011
- Their application is unsuccessful
- Group C phones a Trust Waikato Donation Advisor



Group C

- Re-applied in September 2011 for a different purpose
- Receives a donation for youth group expenses
- Spends donation in 2011



Group C

- Applies in February 2012
- Receives a donation for equipment



Group C

- Can apply again in February 2013 or later

10 Will Donation Advisors still visit us?

Yes. We love to visit groups! Our Donation Advisors will visit or phone many groups to talk through their donation application before making recommendations to the Board of Trustees.

11 What should we do if our application is declined?

Unfortunately we can't fund all applications. We try to make it clear why an application has been declined, in the letters we send to groups. The best thing to do is to phone one of our friendly Donation Advisors. They're there to help you through the process and can be contacted on freephone **0800 436 628** or **07 838 2660**.

12 Why are applications declined?

There are many reasons why some groups don't receive Trust Waikato funding. Trust Waikato's donation budget is never big enough to meet all requests.

The most common reasons for decline are:

Incomplete applications

Applicants have not supplied all that is requested on the forms.

Late applications

We cannot receive applications after the closing date. Make sure you get them in early.

Level of reserves

Groups have significant untagged funds in their bank accounts.

Low priority

We assess applications with an eye to giving money where the most community benefit will be derived. Our funding resources are limited which may mean we think certain requests are lower priorities than others.

Unlikely to proceed

Projects or programmes unlikely to go ahead within the next twelve months.

Outside policy

The Trust allocates donations according to its policy. For example, the Trust does not donate to things it sees as the responsibility of government.

13 What happens if my multi-year application is declined?

Multi-year applications must meet some very specific criteria, as specified in our multi-year donation policy. If your multi-year application is declined, your application will still be assessed for a single year donation in the same round. Your group does not need to reapply.

14 Are there other useful resources?

www.trustwaikato.co.nz

Trust Waikato's website is an excellent source of information about the Trust and making an application. Look under the 'About Trust Waikato' and 'Resources' menu items.

The Grant Seekers Guide

A comprehensive guide for new and previous application writers. Get your copy from our website's 'Resources' page or by phoning us on freephone **0800 436 628**.

The Trust Waikato Overview

A quick snapshot of who we are and frequently asked questions about our funding. Get your copy from our website or by phoning us on freephone **0800 436 628**.

Trust Waikato Donation Policy

A copy of the Trust's complete Donation Policy is available on our website, www.trustwaikato.co.nz

For further information visit www.trustwaikato.co.nz

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